# **Reports in Positive Pay**

For Reconciliation Reports, please see Reconciliation Reports user guide



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Welcome, Kyle Kasbohm Last login 11/24/2020 at 12:43 PM

On Thu Day.	irsday, November 26th, no elec	tronic transactions will be processed or transn	nitted as the	Federal Reserve and John	son Financial Group will b	e closed	I in observance of Thanksgiving	×	
Click an	account tile to view details an	d transaction history.						×	
슈	Home	Homo			ج	T,	DepositPartner	>	
≥2	Message Center	потпе			Le	J)	Positive Pay	>	
	Transactions ~	ACCOUNTS 🖉			/		Business Gateway	>	
Ē	Cash Management ^	Current: \$125.81 ⑦							
	Payments	RLC VARIABLE 200201 Current Balance	reactions will be processed or transmitted as the Federal Reserve and Johnson Financial Group will be dosed in observance of Thanksgring ton history The history The forme COUNTS COUNTS RLC VARIABLE 200201 Test Checking **5801 Test Check						
	ACH Pass-Thru								
2	DepositPartner - SSO	Test Checking **5801	•		IECKING **2687				
	Lockbox	Available Balance Current Balance	<b>\$71.45</b> \$71.45	Available Balance Current Balance	<b>\$24.</b> 5 \$24.1	57 57			
	Tax Payment								
	JFG One Card	Available Balance	\$16.19 \$16.19						
	Merchant Services								
	Recipient Address Book	ACCOUNT SUMMARY							
	JFG One Card Merchant Services Recipient Address Book Subsidiaries Positive Pay				Select <b>Positive Pay</b> under the				
	Positive Pay	Assets Debts		_	Managem	ent r	menu.		
	Business Gateway	14%		Test Checking XXXXXX5801					
	Positive Pay			Available Balance	é 74	1.45			
	Small Business Credit C	22% >11Z Total Assets 64%		View Transactions	\$7	1.40			
Ξ	Transfers ~								
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	On Th Day.	ursday, November 26th, no elec	tronic transactions will be processed or transmitted a	as the Federal Reserve and Johnson Financial Group	will be closed in observance of Thanksgiving ×	
		Home	Positive Pay		Launch Advanced Options	
		Message Center	-			
		Transactions $\lor$	Exceptions		Add Check	
	₿	Cash Management ^	All Accounts	✓ Q Search	ch	
		Payments				K
		ACH Pass-Thru	Decisions Needed 🗸 🗸	No exce	ptions	
		DepositPartner - SSO	No exceptions			2
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	Jul	Reports V		Total Exceptions (0) \$0.00   Total Decisioned	(0) \$0.00 Submit All Decisions	

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) C Transaction Processing Submit Issued Check File Add New Issued Check Void a Check **Check Search** Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary Payee Match Report

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### Welcome to



### **Positive Pay System**

Please decision all exceptions by 1:00PM CST.

### Paid Items Extract is a report that will show all paid checks on an account

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Stale Dated Checks

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Account Reconciliation Summary

Check Reconciliation Summary

Deposit Reconciliation Summary

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Collapse All -	_NOTLIVEETMSJohnsonFinancialGroup	pWI							Client: Sa	ales Te
Exception Processing				Pa	id Items Extract ()	KLS - Paid Checks	Only)			
Quick Exception Processing										
Y Client Maintenance				Step 1.	Select "Account ID" and "Extra	ct through date".				
File Mapping					Account ID: Test 3666		~			
ACH Authorization Rules				Extra	ct from date:	(optional)				
User Setup (Client)				Extract t	hrough date: 11/09/2020					
3 Transaction Processing										
Submit Issued Check File				Step 2.	Click the "Create File and Repo	ort" button.				
Add New Issued Check										
Void a Check					Create	File and Report				
Check Search				Store 2	Manu Danashaa Fila Du Oliabiaa	en Linte in Orid Paters				
Paid Items Extract				Step 3.	View Report or File By Clicking	on Links in Grid Below.				
ACH Transaction Search										
ACH Reporting Files		Account ID	File	Report	Date Created	Extract From Date	Extract Thru Date	Item Count		
Transaction Reports										
Daily Checks Issued Summary	Enter your sea	rch criteria o	n this sc	reen.						
Stops and Voids										
Exception Items	Account ID: Se	elect the Acco	ount							

**Extract from date**: optional field to select a start date for the extract. If no date is selected, it will go back to the previous "extract through date" or will go as far back as information is available if no prior extract has been completed.

**Extract through date**: enter the end date for the extract report.

Click **Create File and Report** to create the Paid Items Extract report. The report will show at the bottom of the screen. If no checks are available in the criteria, you will receive an alert saying that there are no items to be found; no report will be created.

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Submit Issued Check File

Add New Issued Check

Void a Check

Check Search

Paid Items Extract

ACH Transaction Search ACH Reporting Files

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Your reports will show at the bottom of the screen. The most recent report will be on the top. Click **View File** to export the information into an Excel file. Click **View Report** to view the information on your internet browser. Click **Remove** if you'd like to remove the extract report.

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1 Grid Below.

	Account ID	File	Report	Date Created	Extract From Date	Extract Thru Date	Item Count	
1	Test 3666	View File	View Report	11/01/20 12:23 PM	10/12/2020	11/01/2020	1	Remove
2	Test 3666	View File	View Report	10/30/20 10:23 AM		10/30/2020	10	Remove
3	Test 3666	View File	View Report	10/29/20 01:16 PM		10/29/2020	10	Remove
4	Test 3666	View File	View Report	10/28/20 03:42 PM		10/28/2020	14	Remove

Paid Items Extract (XLS - Paid Checks Only)

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) C Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary Payee Match Report Audit Reports Transaction Audit Log

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Please decision all exceptions by 1:00PM CST.

ACH Transaction Search is a report that will show ACH Exception Transaction history and status (decision) of those exceptions.

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Deposit Reconciliation Summary

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Search

### Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Fill in this page for your search criteria. Exception Items Stale Dated Checks Account ID: Select the Account or all accounts. Account Reconciliation Summary

Paid Date From & Paid Date To: Select the date range for your search. If you leave these fields blank, it will search all available history
 SEC Code: Select the SEC Code. Unless you are searching for a specific SEC code, it is suggested you leave the search for All SEC Codes.

Click Search when completed.

### ACH Transaction Search

Account ID									
All Account IDs									
Paid Date From		Paid Date To							
	<b>m</b>								
SEC Code									
All SEC Codes									
	Note: Transaction history is retained within t	he system for 90 days after an item has paid.							

Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary Payee Match Report

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### ACH Transaction Search

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s	Account ID	个   Company ID	SEC Code	DR/CR	Amount	Transaction Description	Paid Date	Status	
	Tost 2666	1700456100	RDD	55	\$0.10		0 10/10/2020	Baturaad	
	Test 5000	1709450125	PPD	DR	₽U.1Z	PREADTH ACH DEBIT CM Test CO Pray Test 2	0 10/19/2020	Returned	
	Test 3666	1789456123	PPD	DR	\$0.23	PREAUTH ACH DEBIT CM Test Co PPay Test 20	0 10/19/2020	Returned	Edit record
	Test 3666	1789456123	PPD	DR	\$0.34	PREAUTH ACH DEBIT CM Test Co PPay Test 20	0 10/19/2020	Returned	View record
	Test 3666	1789456123	PPD	DR	\$0.45	PREAUTH ACH DEBIT CM Test Co PPay Test 20	0 10/19/2020	Returned	:
	Test 3666	1789456123	PPD	DR	\$0.56	PREAUTH ACH DEBIT CM Test Co PPay Test 2	0 10/19/2020	Returned	:
	Test 3666	1789456123	PPD	DR	\$0.67	PREAUTH ACH DEBIT CM Test Co PPay Test 2	0 10/19/2020	Returned	:
	Test 3666	1789456123	PPD	DR	\$0.78	PREAUTH ACH DEBIT CM Test Co PPay Test 20	0 10/20/2020	Returned	:
	Test 3666	1780/56123	PPD	D.P.	\$0.80	REALITH ACH DEBIT CM Test Co PPay Test 2	0 10/20/2020	Returned	:
	Test 3666					CH DEBIT CM Test Co PPay Test 20	0 10/20/2020	Paid	0 0 0
	Test 8091	After vour	search vouw	ill see a list (	of your ACH	CH DEBIT CM Test 2 PPay Test 20'	1 10/21/2020	Returned	:

After your search, you will see a list of your ACH Transaction exceptions along with the Status/Decision on the exception. Click the Kabob menu to either **Edit Record** or **View Record**. Editing the record will allow you to add notes about the transaction. Viewing the record will give you more details about the transaction, including who decisioned the item.

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Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary

**Check Reconciliation Summary** Deposit Reconciliation Summary Payee Match Report

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### **Positive Pay System**

Please decision all exceptions by 1:00PM CST.

Daily Checks Issued Summary is a report that will show a summary of Checks issued each day. Summary includes the date, account, number of checks, and total amount of all checks. Note, this report is detailed by the Issued Date, not the Input Date for checks.

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	Collapse All -	
	Exception Processing	Daily Checks Issued Summary
	Quick Exception Processing	Dully checks issued bullining
*	Client Maintenance	Account ID
	File Mapping	All Account IDs
	ACH Authorization Rules	
	User Setup (Client)	Issued Date From Issued Date To
ວ	Transaction Processing	11/09/2020
	Submit Issued Check File	
	Add New Issued Check	Search
	Void a Check	
	Check Search	
	ACH Reporting Files	
7	Transaction Reports	
	Daily Checks Issued Summary	
	Stops and Voids	Fill in this page for your search criteria.
	Exception Items	
	Stale Dated Checks	Account ID: Select the Account or all accounts.
	Account Reconciliation Summary	Issued Date From & Paid Date To: Select the date range for your search.
	Check Reconciliation Summary	
	Deposit Reconciliation Summary	Click <b>Search</b> when completed.
	Payee Match Report	
_	Transaction Audit Log	
	System Reports	
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	Issued Check Processing Log	

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Issued Date

10/05/2020

10/10/2020

10/17/2020

10/18/2020

10/19/2020

10/20/2020

10/20/2020

10/21/2020

10/21/2020

10/22/2020

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screen.

↑ | Account ID

Test 8091

Test 8091

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Test 3666

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Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary Payee Match Report

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Issued Check Processing Log

Daily Checks Issued Summary

Amount Total

\$17.25

\$17.85

\$20.00

\$256.35

\$70.05

\$56.80

\$130.95

\$1.19

\$4.60

\$21.84

\$40,799.95

| Check Count

1

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After the search, your report will generate on the next

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) C Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary

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### **Positive Pay System**

Please decision all exceptions by 1:00PM CST.

Stops and Voids is a report that will show a details of Checks that are marked as Voided or Stopped.

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Collapse All -

Processing			
	Account ID		
	All Account IDs		
	Status		
	All Statuses		
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	this page for your search criteria.		
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cou atus eck te:	<b>Int ID</b> : Select the Account or all acco S: Select the Status (Void or Stopped C <b>Number From &amp; To</b> : Search for a ra You can search by the Issued Date.	ounts. I) or select All Statuses ange of check numbers or leave blank for Voided Date, or Stop Placed Date	all checks
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Accou Status Check Date: Date F	Int ID: Select the Account or all acco s: Select the Status (Void or Stopped <b>Number From &amp; To</b> : Search for a ra You can search by the Issued Date, Y From & To: Search for a Date Range Search when completed.	ounts. I) or select All Statuses ange of check numbers or leave blank for Voided Date, or Stop Placed Date or leave blank for all dates	all checks

Collapse All -Exception Processing Quick Exception Processing Client Maintenance Ϋ́ File Mapping ACH Authori User Setup C Transaction Submit Issue Add New Iss Void a Check Check Searc Paid Items E ACH Transac ACH Reporti 🗁 Transaction Daily Checks Exception Ite Stale Dated Account Rec

Check Recor Deposit Reco Payee Match

- Audit Report Transaction.
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Transaction

Issued Check

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### Stops and Voids

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5	Account ID	Check Number	↑   Amount	Issued Payee	lssued Date	Requested Stop Payment Date	Requested and Placed Stop Payment Date	Item Stopped Date	Void Date	T
	Test 8091	1001	\$1.11	Ppay test compa	. 10/19/2020				10/20/2020	
	Test 8091	1002	\$1.12	Ppay Test Comp	10/26/2020		10/19/2020			
	Test 8091	1004	\$1.14	Ppay Test Comp	10/26/2020				10/26/2020	
	Test 8091	1011	\$1.11	Ppay test compa	. 10/20/2020				10/21/2020	
	Test 3666	1012	\$1.12	Ppay test compa	. 10/27/2020		10/26/2020			
	Test 8091	1012	\$1.12	Ppay Test Comp	10/27/2020		10/20/2020			
	Test 8091	1014	\$1.14	Ppay test compa	. 10/20/2020				10/20/2020	-
	Test 8091	1019	\$1.19	Ppay test compa	. 10/20/2020				10/21/2020	-
	Test 3666	1022	\$1.12	Ppay Test Comp	10/28/2020					-
	Test 3666	1024	\$1.14	Ppay Test Comp	10/28/2020				10/28/2020	-
			\$1,892.20		_					6
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						The following page columns after the	ge will show the results of y Issued Date column will in	/our search. T ndicate the da	he te a	
						check was Voideo	d or when a stop was place	d on the check	ζ.	

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) C Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks

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### **Positive Pay System**

Please decision all exceptions by 1:00PM CST.

**Exception Items** is a report that will show the history of exceptions.

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Collapse All -

ł	Exception Processing			Excepti	on Items		
	Quick Exception Processing			Exception	onneenio		
Ť	Client Maintenance		Account ID				
	File Mapping ACH Authorization Rules		All Account IDs				
	User Setup (Client)		Exception Date From		Exception Date To		
C	Transaction Processing		11/05/2020	Ê		÷	
	Submit Issued Check File		·				
	Add New Issued Check		Transaction Type				
	Void a Check		Both check and ACH exceptions	~			
	Check Search						
	Paid Items Extract		Check Number From		Check Number To		
	ACH Transaction Search		1				
	ACH Reporting Files						
Þ	Transaction Reports		Decision		Reason		
	Daily Checks Issued Summary		All Decisions		All Reasons		
	Stops and Voids						
	Exception Items	Fill in this page for	or vour search criteria.				
	Stale Dated Checks		,				
	Account Reconciliation Summary	Account ID: Sele	ct the Account or all accour	nts			
	Check Reconciliation Summary	Exception Date	From & To: Search for a range	ge of dates or le	eave blank for all dates		
	Deposit Reconciliation Summary	Transaction Typ	o: Soarch for Chock Excepti		ntions or both		
	Payee Match Report	Check Number		olis, ACI I LXCep			
**	Audit Reports	Check Number F	rom & To: Search for a Che	ck Range or lea	ive blank for all checks		
	Transaction Audit Log	Decision: Search	for Pay, Return, or All Decis	sions			
	System Reports	Reason: Search f	or specific return Reasons o	or select All			
	Transaction Filters / Blocks						
	Issued Check Processing Log	Click Search whe	en completed.				

	Collapse All -
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	Quick Exception Processing
Ť	Client Maintenance
	File Mapping
	ACH Authorization Rules
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С	Transaction Processing
	Submit Issued Check File
	Add New Issued Check
	Void a Check
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Transact

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### Exception Items

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Account ID	个 📔 Check Number	Amount	Issued Payee	Paid Date	e 🔰 Input Date	Exception	Transaction Description	Decision	Reason	Decisioned By	
Test 3666	0	\$0.12		10/19/202	0 10/20/2020 (M)	UNAUTHORIZE.	PPD/DR1789456123 - PREAUT.	Return	Past Deadlin	SYSTEM	
Test 3666	0	\$0.23		10/19/202	0 10/20/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	Return	Past Deadlin	SYSTEM	
Test 3666	0	\$0.34		10/19/202	0 10/20/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	Return	Past Deadlin	SYSTEM	:
Test 3666	0	\$0.45		10/19/202	0 10/20/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	. Return	Past Deadlin	SYSTEM	0 0 0
Test 3666	0	\$0.56		10/19/202	0 10/20/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	. Return	Past Deadlin	SYSTEM	0 0 0
Test 3666	0	\$0.67		10/19/202	0 10/20/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	. Return	Past Deadlin	SYSTEM	0 0 0
Test 3666	0	\$0.78		10/20/202	0 10/21/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	Return	Past Deadlin	SYSTEM	0 0 0
Test 3666	0	\$0.89		10/20/202	0 10/21/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT.	. Return	Unauthorized	tbrach-stgroup	
Test 3666	0	\$0.90		10/20/202	0 10/21/2020 (M)	UNAUTHORIZE	. PPD/DR1789456123 - PREAUT	. Pay		jthiede-stgroup	0
Test 3666	1001	\$1.01		10/2						sthomsen	
100000		+1.01		10/2						Schonberr	•
		\$121.98			The followin	g page wil	I show the results	of			G
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					no decision v	, was made	by the deadline ar	nd			
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					exception.						
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Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) 3 Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks

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**Stale Dated Checks** is a report that will show your Stale Dated Items. The default setting for Stale Dated items is 180 days after their issue date.

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Issued Check Processing Log

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	Exception Processing			Stale Date	ed Checks		
	Quick Exception Processing						
Ť	Client Maintenance		Account ID				
	File Mapping		All Account IDs				
	ACH Authorization Rules						
	User Setup (Client)		Stale Dated As Of				
Э	Transaction Processing		11/09/2020				
	Submit Issued Check File						
	Add New Issued Check		Check Number From		Check Number To		
	Void a Check						
	Check Search						
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	Daily Checks Issued Summary						
	Stops and Voids						
	Exception Items						
	Stale Dated Checks	Fill in this page	for your search criteria.				
	Account Reconciliation Summary						
	Check Reconciliation Summary	Account ID: Se	lect the Account or all accor	unts.			
	Deposit Reconciliation Summary	Stale Date As C	<b>Df</b> : Search for a specific date	e to show checks t	that were stale as of th	hat date or leave blank for a	all dates
	Payee Match Report	Check Number	· From & To: Search for a Cł	neck Range or lea	ve blank for all checks		
쑙	Audit Reports	Issued Date Fro	om & To: Search for an Issu	ed Date Range or	leave blank for all Issu	ued Dates	
	Transaction Audit Log	Input Date Fro	m & To: Search for an Input	: Date Range or le	ave blank for all Input	Dates	
œ	System Reports						
	Transaction Filters / Blocks	Click Search w	hen completed.				

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

### Stale Dated Checks

	Quick Exception Processin
Ť	Client Maintenance
	File Mapping
	ACH Authorization Rules
	User Setup (Client)
ວ	Transaction Processing

Exception Processing

Collapse All -

Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract

ACH Transaction Search ACH Reporting Files

Transaction Reports

Daily Checks Issued Summary

Stops and Voids

Exception Items

Stale Dated Checks

Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary Payee Match Report

Audit Reports

Transaction Audit Log

System Reports

Transaction Filters / Blocks

Issued Check Processing Log

Back to Search Parameters						
					۹ 🗉	<u>+</u>
Account ID	↑   Check Number	Amount	Issued Payee	Issued Date		
Test 8091	5955	\$100.17	Finley	10/20/2019		•
		\$100.17				0
Showing 1 result		1	1		View 10	~

After the search, your report will generate on the next screen. If no checks match your criteria, you will receive an alert on the search screen.

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) 3 Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary **Check Reconciliation Summary** Deposit Reconciliation Summary Payee Match Report Audit Reports Transaction Audit Log

Issued Check Processing Log

NOTLIVEETMSJohnsonFinancialGroupWI

System Reports

Transaction Filters / Blocks



### Welcome to



**Positive Pay System** 

Please decision all exceptions by 1:00PM CST.

Payee Match Report is a report that will show your paid checks and how the system read the Payee compared to your Issued Payee

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Deposit Reconciliation Summary

Payee Match Report

Transaction Audit Log

Transaction Filters / Blocks Issued Check Processing Log

Audit Reports

System Reports

### Collapse All -Exception Processing Payee Match Report Quick Exception Processing Client Maintenance Account ID File Mapping All Account IDs ACH Authorization Rules User Setup (Client) Paid Date From Paid Date To Ê 雦 3 Transaction Processing Submit Issued Check File Check Number From Check Number To Add New Issued Check Void a Check Check Search Note: Transaction history is retained within the system for 90 days after an item has paid. Paid Items Extract ACH Transaction Search Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Fill in this page for your search criteria. Stale Dated Checks Account Reconciliation Summary **Check Reconciliation Summary**

Account ID: Select the Account or all accounts. Paid Date From & To: Search for a Paid Date Range or leave blank for all Issued Dates Check Number From & To: Search for a Check Range or leave blank for all checks

### Click Search when completed.

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search Check Verification ACH Reporting Files ACH Returns Processing ACH Returns Files Extract

I ransaction Processing

Daily Checks Issued Summary
Stops and Voids
Exception Items
Correction Report
Stale Dated Checks
Account Reconciliation Summary
Check Reconciliation Summary
Deposit Reconciliation Summary
Incoming ACH DNE Report
Incoming ACH IAT Report
Untimely Returns Report

Audit Reports

System Reports

User Listing

Account / Client ID Listing

Client Report

Security Templates

Check		

K Back to Search Parameters

### Payee Match Report

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Client	Account ID Account Number	Check Number	Amount	Issued Payee	Paid Date	Payee Match Check Payee	Confiden	ce Level 🗼
Core Team Gr		3907	\$3,296.50	PRO	12/01/2020	PRO-:	1000	:
Core Tea	This report will show the		\$375.00	BARI	12/01/2020	BARR	1000	View check images
Core Tea	checks that cleared your		\$17,204.88	JUMI	12/01/2020	JUMP	1000	View record
Core Tea	Confidence Level of payee	e	\$585.00	PEDI	12/01/2020	PEDR	1000	:
Core Tea	matching, which is how th	e	\$1,837.07	ATL4	12/01/2020	ATLA	1000	
Core Tea	system determines if a pay	yee	\$160.44	SAM	12/01/2020	SAMY	1000	:
Core Tea	generate.		\$110,508.60	ELLI	12/01/2020	ELLIC	963	9 9 9
Core Tea	0		\$153,491.15	AFFC	12/01/2020	AFFO	962	*
Core Tea	Click the kabob menu to		\$17,584.45	AFFC	12/01/2020	AFFO	962	:
Core Tea	View Check Images or to View Record for more		\$108,070.21	STOI	12/01/2020	STON	960	:
	details.		\$9,291,915.55					0
Showing 271-2	280 of 316 results	<	1 26 2	27 28 29 30	32 >			View 10 🗸

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) 3 Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary

Deposit Reconciliation Summary

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Check Reconciliation Summary

Payee Match Report

Transaction Filters / Blocks

Issued Check Processing Log

### Welcome to



**Positive Pay System** 

Please decision all exceptions by 1:00PM CST.

Transaction Audit Log is an administrative report that will show audit logs of your user's activity in the Positive Pay system.

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Collapse All -	_NOTLIVEETMSJonnsonFinancialGroupWI
Exception Processing	
Quick Exception Processing	
Client Maintenance	- Transaction Audit Log
File Mapping	Transaction Audit Log
ACH Authorization Rules	
User Setup (Client)	Client: Sales Team Group
Transaction Processing	Account ID: All Account IDs
Submit Issued Check File	Start End
Add New Issued Check	Transaction Type: Check Transactions
Void a Check	Check Number:
Check Search	ACH Description:
Paid Items Extract	User: All Users> ✓ Maximum # of Records: 500 ✓
ACH Transaction Search	
ACH Reporting Files	
Transaction Reports	Produce Report
Daily Checks Issued Summary	Note: Transaction history is retained within the system for 90 days after an item has paid.
Stops and Voids	Fill in this page for your search criteria
Exception Items	i in in this page for your search chiteria.
Stale Dated Checks	Account ID: Calcut the Account an all accounts
Account Reconciliation Summary	Account ID: Select the Account or all accounts.
Check Reconciliation Summary	Input Date Start & End: Search for activity over a date range
Deposit Reconciliation Summary	Transaction Type: Select Check or ACH Transactions
Payee Match Report	<b>Check Number/ACH Description</b> : Enter a check number or ACH Description depending on your Transactic
Audit Reports	chosen. Or leave blank for all information
Transaction Audit Log	User: Select a specific user or choose All Users
System Reports	Maximum # of Records: Choose how many records you want the system to pull
Transaction Filters / Blocks	
	Click <b>Produce Report</b> when completed

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	Collapse All -	_NOTLIVEETMSJohnsonFinancialGroupWI		
	Exception Processing	11/02/2020 - 11/09/2020 Refresh		Back to Filter
	Quick Exception Processing	Client: Sales Team Group Account ID: Test 3666 Chack # 23864 Amount: \$0.01		
ŕ	Client Maintenance	Issued item approved by talesch-stgroup	Date: 11/09/2020	
•		Field Name	Old Value	
	File Mapping	Account ID		The report will generate.
	ACH Authorization Rules	Account Number		
	Lleas Ostus (Oliant)	AutoDecisioned	I	
	User Setup (Client)	Bank Stop Payment Play		In the upper left portion of the screen you can
3	Transaction Processing	Check Number		
	3	Excention Decision Pending Approval		update the date range and refresh the report. You
	Submit Issued Check File	Exception Scrub Status		can also export the report into an Excel File or
	Add New Issued Check	IsSameDay		
		Issued Date		Print the report.
	Void a Check	Notes		
	Check Search	Paid		
	Daid Itama Extract	Paid Date		1/1/1900
		Paid Exception		No
	ACH Transaction Search	Paid Exception Date		1/1/1900
	ACH Reporting Files	Payee		Kyle Testing
	Nor Reporting Files	Payee Match Confidence		0
►.	Transaction Reports	Req. Remove Stop Payment		No
		Req. Stop Payment		No
	Daily Checks Issued Summary	Reversal Flag		No
	Stops and Voids	Submission Type		
	Exception Items	Void Date		
		Waive Service Charges		No
	Stale Dated Checks		/L	
	Account Reconciliation Summary	Client: Sales Team Group Account ID: Test 3666 Check #: 1045 Amount: \$1.15		
		SYSTEM SET DEFAULT DECISION	Date: 11/06/2020 1	:00 PM User Changed: SYSTEM
	Check Reconciliation Summary	Field Name	Old Value	New Value
	Deposit Reconciliation Summary	Decision Name		Return
	Pavee Match Report	Last Updated User		SYSTEM
		LastUpdatedDate	0	Nov 6 2020 1:00PM
4	Audit Reports			
	Transaction Audit Log	Client: Sales Team Group Account ID: Test 3666 Check #: 1045 Amount: \$1.15		
	Transaction Audit Log	Inserted exception record from bank for check 1045	Date: 11/06/2020 4	:15 AM User Changed: SYSTEM
	System Reports	I FIERO NAME		
			IU	V
	Transaction Filters / Blocks	Client: Sales Team Group Account ID: Test 8091 Check #: 1 Amount: \$0.00		
	Issued Check Processing Log	Inserted transaction record from bank	Date: 11/06/2020 4	:15 AM User Changed: SYSTEM
		Field Name		

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) C Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks Account Reconciliation Summary Check Reconciliation Summary

Payee Match Report

Audit Reports

Transaction Audit Log

System Reports

Transaction Filters / Blocks

Issued Check Processing Log

NOTLIVEETMSJohnsonFinancialGroupWI

Deposit Reconciliation Summary

### Welcome to



**Positive Pay System** 

Please decision all exceptions by 1:00PM CST.

Transaction Filters/Blocks will show any general rules on your account for **ACH Positive Pay** 

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

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	Collapse All -									
!	Exception Processing			Trai	nsaction Filters / F	Blocks				
	Quick Exception Processing					Brochs				
Ť	Client Maintenance									U.
	ACH Authorization Rules							Q		<u>+</u>
	User Setup (Client)	Account iD 🛛 🔶 🕴 Company ID	SEC Code	From Tran Code	Thru Tran Code	Debits or Cred	lits   Minimum Filter Amount	Notification Type	I.	
С	Transaction Processing	Ops1000	ALL - All Standa	r		Debits Only	\$0.00	Create Exception		:
	Submit Issued Check File					1			View 10	
	Add New Issued Check	Showing 1 result			1					<u> </u>
	Void a Check									
-	Transaction Donorte						The screen will show	your general ru	les.	
							A rule like the one at	pove shows that	the	
	Daily Checks Issued Summary						standard filter for all	ACH Debits is t	0	
	Stops and volus						create an exception	(unless an		
	Stale Dated Checks						Authorization rule ex	xists for the		
	Check Reconciliation Summary						transaction).			
	Deposit Reconciliation Summary						, i i i i i i i i i i i i i i i i i i i			
	Account Reconciliation Summary									1
	System Reports									
	Transaction Filters / Blocks									
	Issued Check Processing Log									

Collapse All -Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids

Stale Dated Checks

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Issued Check Processing Log

NOTLIVEETMSJohnsonFinancialGroupWI

Exception Items

**Check Reconciliation Summary** 

Deposit Reconciliation Summary

### Welcome to



**Positive Pay System** 

Please decision all exceptions by 1:00PM CST.

Issue Check Processing Log shows a history of the inputting of Issued Checks. It is also where Approvals of Issued Checks can be done for companies using **Dual Control (See Approving Issued** Items for Dual Control user guide for those instructions).

# 1

Exception Processing

Collapse All -

### Issued Check Processing Log

	Input Date From	Input Date To	
	11/09/2020	mp=2 2 mm + 2 mm = 11/09/2020	<b>m</b>
	Note: Issued check file processing histo	ry is retained within the system for 365 days. Transaction history is retained	within the system for 90 days after
		an item has paid.	, ,
		Choose your <b>Input Date From &amp; T</b>	D
		range for your search criteria.	
		Click Search	
		Chek Search.	

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

Exception Processing Quick Exception Processing Client Maintenance File Mapping ACH Authorization Rules User Setup (Client) C Transaction Processing Submit Issued Check File Add New Issued Check Void a Check Check Search Paid Items Extract ACH Transaction Search ACH Reporting Files Transaction Reports Daily Checks Issued Summary Stops and Voids Exception Items Stale Dated Checks

Collapse All -

Account Reconciliation Summary Check Reconciliation Summary Deposit Reconciliation Summary Payee Match Report

Audit Reports

Transaction Audit Log

System Reports

Transaction Filters / Blocks

Issued Check Processing Log

Back to Search Parameters						
Filter: Status set 💙						
Account ID	File Mapping Format					
Test 3666	N/A					
Test 3666	N/A					
Test 3666	N/A					
Test 3666	pfenton					

Test 3666

Test 3666

The following scree results of your searc menu on the right a to view further deta If checks were uploa Check File, click Dov download a copy of uploaded.

### Issued Check Processing Log

Processing Totals (All Pages)

Ð

						२ 🗉 🛓
File Mapping Format	Status	↓   Items	Amount	Input Date	File Name	I
N/A	⊘ Processed	d 1	\$1.13	10/30/2020 10:58 AM (M)	N/A	0 0 0
N/A	Ø Processed	d 1	\$1.23	10/30/2020 10:57 AM (M)	N/A	0 0 0
N/A	Ø Processed	d 1	\$0.01	11/09/2020 3:45 PM (M)	N/A	0 0 0
pfenton	Ø Processed	i 4	\$9,000.00	10/26/2020 7:11 PM	pfenton_Ppay_Filefor_T	est
pfenton test	Ø Processed	i 4	\$22.00	10/28/2020 5:00 PM	Pfenton_test_Ppay_File	for
Sarah M Test	⊘ Processed	3	\$11.06	10/28/2020 2:04 PM	Ppay_Filefor_Testing.xl	sx 🚦
screen will show the r search. Click the Kabob ight and click <b>View Record</b> er details about the record e uploaded via an Issued ck <b>Download File</b> to opy of the file that was	essec	10	\$11.55	10/29/2020 8:24 AM	Ppay_File_for_Testing.xl	sx 🚦
	essec	3	\$2.75	10/20/2020 5:24 PM	Copy_of_Ppay_Filefor_T	es
	d essec	12	\$7.50	10/28/2020 5:00 PM	Copy_of_Ppay_Filefor_T	es
	• essec	9	\$54.05	10/20/2020 5:24 PM	ppay_filefor_testing.xls	Download file
	1	4 5 6	7 8 14 >			View record
,						

File Status	Total Items	Total Amount
Processed	172	\$84,977.13

For additional assistance, please call 888.769.3796 or email tmsupport@johnsonfinancialgroup.com.

# Thank You

# Additional Resources and Support

For additional resources, including "how-to" guides, please visit our online Client Resources page at <a href="https://www.johnsonfinancialgroup.com/client-resources">https://www.johnsonfinancialgroup.com/client-resources</a>

If further support is needed, please call our Treasury Management Support Center at 888.769.3796 or by email at <u>tmsupport@johnsonfinancialgroup.com</u>.

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